**Florida Children and Youth Cabinet Policy Impact Committee Meeting**

**Friday, June 23, 2017**

10:00 a.m. – 11:00 a.m.

Florida Department of Children and Families Headquarters, Building 1, Room #132

1317 Winewood Blvd., Tallahassee, Florida

**Meeting Summary**

Note: The following is a summary of the highlights of the proceedings and is not intended to be construed as a transcript. To obtain meeting materials, please visit [www.flgov.com/childrens- cabinet.](http://www.flgov.com/childrens-cabinet)

**Attendance Summary**

**Florida Children and Youth Cabinet Policy Impact Committee members on conference call:**

* Sandy Karlan, Chair
* Zack Gibson
* Steve Uhlfelder
* Diana Ragbeer

**Guests in Attendance:**

* Dr. Norin Dollard, KIDS Count
* Dennis Campa, Annie E. Casey Foundation
* Sandy Neidert, Office of State Courts Administrator

**Staff in Attendance:** Meeting Start Time: 10:00 a.m.

* Lindsey Zander Meeting End Time: 11:00 a.m.

**Proceedings**

**Call to Order and Welcome**

Chair Sandy Karlan called the Florida Children and Youth Cabinet Policy Impact Committee meeting to order and welcomed everyone in attendance.

The roll was called by Lindsey Zander and a quorum was confirmed.

**Policy Impact Committee Proposed Outline**

Chair Karlan thanked Zack Gibson for preparation of excellent Crosswalk Chart and PowerPoint presentation.

The Committee discussed a proposed timeline for the CYC retreat. There is room in this agenda to end the retreat earlier than 4:00pm by having a working lunch. This will be considered on the next Policy Impact Committee conference call.

**Draft Timeline**

9:00 – 9:15am: Welcome, Chair Walters

 Introduction/Structure of the day, Sandy Karlan

(Goal is to have cabinet members/agencies aligned on priorities and to develop measurable outcomes across agency lines)

9:15 – 10:15am: History/Creation of The Children and Youth Cabinet, Diana Ragbeer

Presentation of the Statute; Scope; Charge -- PowerPoint and Crosswalk Chart), Zack Gibson

(How does the data get us to these life and learning stages? Agencies Roles?)

10:15 – 10:30am: Introduction of Dennis Campa and Dr. Norin Dollard

(How is the data collected Nationally/State-wide/County-wide?

 What actions are occurring in other states?)

10:30 – 10:45am: Break – and return to group tables

10:45 – 12:00pm: 1st group activity

12:00 - 1:00pm: Working lunch

1:00 – 2:30pm: 2nd group activity

2:30 - 3:00pm: Report out

3:00 - 4:00pm: Action Steps

 Create/Expand Multiagency Taskforce focused on Cabinet priorities

 Report from Director Palmer on Process Mapping

**\*\*\*Action Items:** for the next Policy Impact Committee conference call on June 29th at 9:00am:

1. Lindsey to send out the most updated list of retreat attendees.
2. Zack Gibson and Sandy Neidert to take the lead on the group activity, including what correspondence should be sent to the participants to make sure they are prepared;
	1. Agencies to bring their own data related to the Annie E. Casey KIDS COUNT data (what national, state and agencies capture);
	2. What the agencies did during the past legislative session related to the Cabinet’s nine priority indicators – what they are currently planning for next year;
	3. Agencies should be directed to bring their top 2-3 items that they considered most relevant that are along the living continuum;
	4. Discussion of a multiagency group focused on shared priorities to address indicators
		1. Who should be on the multiagency team;
		2. What is the charge to the group;
		3. Who/what groups are already working in certain areas; and
		4. What are all of the multiagency existing groups.
	5. Develop prompts for the group activity work and designate coordinators to assist the groups – suggest members of this committee who have been on phone calls;
	6. Create a template for a report out;
	7. How should the work groups be created and who should be in the groups; and
	8. What is the goal of the group work.
3. What materials should be sent to participants in advance?
4. Materials to be handed out at the retreat:
	1. PowerPoint of life stages;
	2. Meeting summary of the January 30, 2017 meeting at which we approved the nine priority headline indicators; the structure of committees going forward and outreach action steps; and
	3. 2017 KIDS COUNT Profile for United States and for Florida which shows specific progress or not in each area.

**Adjournment**

Chair Karlan announced that the next meeting date **will be June 29, 2017 at 9:00 a.m.**